SAMPLE AGENDA:

VSHS Eco Club

Meeting Agenda:

Date: 2/18/20
1. Introductions (5 min.)
2. Check-in (5 min.)
3. Discussion Items:
   • Leadership Roles (10 min.)
   • Advisor? (5 min.)
   • Kick-Off Event (10 min.)
3. Next Steps? (10 min.)
   • Who will do what?
   • By When?
   • Sub-committee teams?
4. Date of Next meeting